



Indira Gandhi Delhi Technical University for Women  
Kashmere Gate, Delhi-110006  
(Examination Division)

Ref. No. 02(29)/2020-IGDTUW-EXAM/237

Dated : 25/08/2021

**CIRCULAR-NO-4/2021/EXAM**

**Subject: Conduct of Supplementary Examination, September 2021**

It has been decided to conduct the Supplementary Examinations for the students of academic year 2020-21 subject to fulfillment of certain conditions. **The Examination will be conducted through Online Mode.** The Supplementary examinations are tentatively scheduled from first week of September, 21 and the schedule of the examination will be released on university Website shortly.

**For Non-CBCS students(Batched admitted up to 2018)**

The result of the End-Semester Examination May-2021(Non-CBCS) has been declared on July-August, 2021. As per the notification no. 03(28)/2018-IGDTUW-Exam dated 20.08.2019 for the batches admitted in or before 2018-2019 academic session, ***“the supplementary examination shall be conducted for all the semesters after the declaration of the result of the even semester.”***

The eligibility criteria and other guidelines for appearing supplementary examination are as follows:-

- 1) A student who has not appeared for both odd and even end-semester examination in the previous academic year will not be allowed to appear for supplementary Examination.
- 2) A student who was detained by the department in the previous academic year (in any of the semester) will not be allowed to appear for supplementary Examination.
- 3) If a paper to be registered for supplementary, she should have registered for that paper also in that preceding semester end term Examination.
- 4) Students are not allowed to revise her internal component marks in supplementary examination.
- 5) A student wishing to appear for supplementary examination must register within the specified time period provided by the University by paying requisite fees Rs 500/- per paper.

There won't be any restriction on the marks secured in the supplementary examination i.e. the marks awarded to the students taking the supplementary examination will be her actual score in that particular subject.

- 6) A student wishing to appear for supplementary examination must register within the specified time period provided by the University.

### Note

*The Supplementary Examination for the final year students, who could not obtain the minimum credits for the award of degree, will also be conducted as per the scheduled.*

This is to inform all the students of B. Tech (IT/CSE/MAE/ECE) 2017-2021, M. Tech (ICT) 2018-2021, B. Arch 2016-2021 batch and MCA 2018-2021 batch who have secured minimum credits but having more than 1 theory subjects with ZERO credit are not eligible for award of Degree in 2021 as per the following clause of examination ordinance 12(1)

*i.e "A students having earned minimum credit as required for the degree/diploma will eligible for award of degree/ diploma provided she has not skipped or disqualified in more than four credits in Core subjects"*

### For CBCS students only (Batches admitted in 2019 onwards)

As per Regulation of CBCS Examination for the conduction Supplementary Examinations

(i) Supplementary Examination will be conducted for all back papers of the previous semesters along with the regular examination in both the semesters (Even and Odd). That means students of 2019 batch CBCS students can appear back papers of first and third semester. Similarly students of 2020 batch CBCS students can appear back papers of first only

(ii) Students will be awarded grades as per the performance in Supplementary Examination.

The eligibility criteria and other guidelines for appearing supplementary examination are as follows:-

- 1) A student who was detained in the previous academic year (in any of the semester) will not be allowed to appear for supplementary Examination.
- 2) A student who has not appeared for both odd and even end-semester examination in the previous academic year will not be allowed to appear for supplementary Examination.
- 3) If a paper to be registered for supplementary, she should have registered for that paper also in that preceding semester end term Examination.
- 4) Students are not allowed to revise her internal component marks in supplementary examination.

- 5) A student wishing to appear for supplementary examination must register within the specified time period provided by the University by paying requisite fees Rs 500/- per paper.

Students will be awarded marks as per the performance in Supplementary Examination. Accordingly, grades will be awarded on the basis of performance of the student in Supplementary Examination as per absolute marking system.

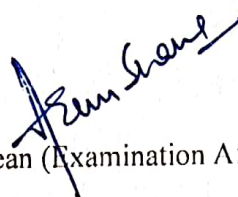
All such students may fill supplementary examination form till 31<sup>st</sup>, August, 2021 5:00 P.M. The students applying for the Supplementary Examination are required to pay the fee of Rs. 500/- per paper through SBI Collect (new URL <https://www.onlinesbi.sbi/sbicollect/collecthome.htm>). Head of payment is **EXAM FEES**/ Demand Draft In favor of Registrar, IGDTUW.

The registration form for the conduct of Supplementary Examination is available on university website w.e.f 25<sup>th</sup> August, 2021 and the last date for filling up the form for Supplementary Examination is 31<sup>st</sup>, August, 2021 5:00 P.M. The students applying for the Supplementary Examination are required to pay the fee of Rs. 500/- per paper through SBI Collect/Demand Draft In favor of Registrar, IGDTUW.

Students who are applying for Supplementary Examination are required to submit the duly signed print out of the form along with SBI Collect Payment Receipt/ IGDTUW Account Branch slip to the Examination Division on or before 31<sup>st</sup>, August, 2021 5:00 P.M.

For further details the concerned students may contact Examination division, IGDTUW or can drop an email at [sanjibkumarsahu@igdtuw.ac.in](mailto:sanjibkumarsahu@igdtuw.ac.in)

This issues with the approval of Competent Authority.

  
Dean (Examination Affairs)

Copy for kind information to:

- (i) Dean (Academics Affairs)
- (ii) Dean (Student Welfare)
- (iii) All HoDs
- (iv) Dean (IRD , R&C)
- (v) AFO, IGDTUW
- (vi) PS to Vice-Chancellor-IGDTUW
- (vii) PA to Registrar
- (viii) System Analyst with a request to upload on the University website.
- (ix) Guard File



INDIRA GANDHI DELHI TECHNICAL UNIVERSITY FOR WOMEN

EXAMINATION DIVISION

SUPPLEMENTARY EXAMINATION:- .....

Paste recent Passport Size Photo

Enrolment No. DEPT NAME Branch Name Semester Programme Name

Name of the Candidate (Leave one Box empty between First Name, Middle Name and Surname)

Address for Correspondence (Do not give Post Box No. Address. Leave a blank box between each unit of address like House No., Street Name, PO, etc.)

City District

State Pin Code

Mobile No. E-mail

Paper Option Please fill the Paper codes for which you have failed in the earlier exams for conduct of supplementary Examination Supplementary Examination FEE 500/- Per Paper (Through Online SBI Collect portal)

Table with columns: S.No., Paper Code for supplementary Exam With Old Internal Marks, S.No., Paper Code for supplementary Exam With Old Internal Marks

FEE DETAILS Applicable only for Students appearing in a Supplementary Examination (Please write your Name & Enrolment No on the Payment receipt)

Table with columns: Total No. of Supplementary Papers, Total Amount (in Rs.), SBI collect Ref No, Amount, Bank Name and Branch, Date of payment

Have you ever caught with UFM case in IGDTUW. YES NO (Please Tick)

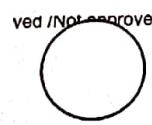
Declaration

I hereby declare that the information furnished above is true and correct to the best of my knowledge. I also affirm that my registration for the course is valid and I attended the classes as per university norms. If any of my statements is found to be false, I will have no claim for taking examination. I undertake that I shall abide by the rules and regulations of the University.

Date: (Signature of the student)

This is to certify that the student is eligible for appearing in the Examination as per norms and application is forwarded to Examination Division for further necessary action.

Sign of HOD



Dean (Examination Affairs)/Dy.COE